

Memorize These Tool Shortcuts:

V Use the **Move Tool** to drag images on top of others (and holding Shift while you do this centers the new image on top of the other). Also use it to rearrange or move around layers on your canvas. Holding Shift while you move something around makes it easier to keep things lined up.

M **Marquee Tool**

C **Crop Tool**

T **Type Tool**

U **Shape Tool** (and remember, hold Shift as you press "U" to rotate through the different primary shape options).

Apple: **Cmd - R**
PC: **Ctrl - R**

This reveals or hides the Rulers. Remember, you can right-click the ruler to change units. You can also drag in guidelines from the ruler edges (and then drag them off the canvas if you want them gone). Or you can use Cmd/Ctrl-H to hide or reveal them.

Apple: **Cmd - H**
PC: **Ctrl - H**

And Really Memorize These Ones:

B Brush Tool (My Favorite Tool of All)

D Default White/Black (sets your Foreground/Background colors, used continually for painting on Layer Masks).

X Toggles the Foreground and Background colors, which you will be doing often while painting on Layer Masks).

And Play Around With Free Transform:

Apple: **Cmd - T**
PC: **Ctrl - T**

This pulls up the "Free Transform" handles. Hold Shift down while dragging to constrain proportions. Or right-click inside the box to get a set of options you can use to either flip or rotate the image, or in some way distort or skew or change the perspective of the image. Then double-click inside of the box to lock in the changes.